



राष्ट्रीय मूलंकन एवं प्रत्यायन परिषद्
विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान
NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission

Certificate of Accreditation

*The Executive Committee of the
National Assessment and Accreditation Council
on the recommendation of the duly appointed
Peer Team is pleased to declare the
Ramsaday College
Amta P.O., Dist. Howrah, affiliated to University of Calcutta
West Bengal as
Accredited
at the B level.*

Date: March 31, 2007



Unacad
Director

- This certification is valid for a period of Five years with effect from March 31, 2007
- An institutional score (%) in the range of 55-60 denotes C grade, 60-65-C' grade, 65-70-C'' grade, 70-75- B grade, 75-80- B' grade, 80-85-B'' grade, 85-90- A grade, 90-95-A' grade, 95-100-A'' grade (upper limits exclusive)

March 31, 2007/074

**ASSESSMENT REPORT
FOR INSTITUTIONAL ACCREDITATION
Of
RAMSADAY COLLEGE
AMTA, HOWRAH DISTRICT
WEST BENGAL, 711401**

26 – 27 February, 2007

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
BANGALORE - 560 072

**ASSESSMENT REPORT FOR INSTITUTIONAL
ACCREDITATION
OF
RAMSADAY COLLEGE, AMTA, HOWRAH DISTRICT,
WEST BENGAL – 711401**

SECTION: 1 PREFACE

Ramsaday College, situated at in the district of Howrah, West Bengal, was established in August 1946, initially with the donation of a piece of land and two separate double-storied buildings by the founder family of the college. The college was established with the aim of imparting higher education to educationally under-privileged rural people living in and around Amta, some fifty kms away from the city of Kolkata. The co-educational college claims to be the second oldest college in the district and it is regarded by the local people as a prized institution.

Affiliated to Calcutta University, Kolkata, the college is a grant-in-aid institution of the Government of West Bengal. It received UGC recognition under section 2(f) in August 1966. The college has a campus area of 2.61 acres in a rural setting. The college offers undergraduate courses in Arts, Science and Commerce. There are altogether eleven subjects, four in the Arts stream, six in the Science stream, and one in the Commerce stream.

The teaching faculty consists of 30 full-time and 28 part-time teachers. Fourteen (24%) teachers are Ph. D. degree holders and 3 teachers possess M. Phil degree. Enrolment during the current session (2006-07) is 1,238, of which 577 are boys and 661 are girls.

The drop out rate is rather high, being 30 per cent in the last two batches. Success rate in the University examinations is, however, high, ranging from 92.5 – 95 per cent in Honours courses and from 74 - 81 per cent in the General courses during the last five years (2002 – 2006). Six students obtained first class and a student in Mathematics has been awarded in the University degree examination of 2006. The unit cost of education including salary component was Rs. 10,226.83 and Rs. 1,361.62 excluding salary component in 2005-06.

The college has support services like central library, computer facility, health centre, modest playground for sporting activities, women's rest room, parking, etc. The college library contains 18,553 volumes kept in six different sections.



The college has a duly constituted Governing Body, The Principal of the college being its ex-officio secretary. The Post of Principal which was lying vacant for several years has been filled with a regular Principal in December 2006.

The college volunteered to be assessed by the National Assessment and Accreditation Council (NAAC), Bangalore, and submitted its SSR in January 2007. A Peer Team was constituted by NAAC to visit the institution and validate the SSR. The Peer Team consisted of **Prof. A.C. Bhagabati**, former Vice-Chancellor, Arunachal University, as chairperson, **Prof. Jagadeesha**, Dean, Department of Commerce and Management, Karnataka State Open University, Mysore, as member coordinator and **Prof. Mrigen Das**, Principal of Brijhora Mahavidyalaya, Bongaigaon, Assam, as member to visit the college to validate the Self Study Report. **Dr. M S Shyamasundar**, Dy. Advisor, NAAC, Bangalore, coordinated the peer team visit to the college. The team carefully perused and analysed the SSR submitted by the college during the visit of two days on 26th and 27th February 2007. The team went through the relevant supporting documents submitted by the college. The team visited all the teaching departments, laboratories, library, sports facilities, canteen, office, etc. The Peer Team interacted with the principal, faculty, non-teaching staff, students, alumni and parents. After taking stock of the ground realities, the team drafted the report.

SECTION 2 : CRITERION-WISE ANALYSIS

CRITERION 1: CURRICULAR ASPECTS

Ramsaday College was established in 1946 to impart higher education at intermediate Arts level to the under privileged rural students, a large number of whom belong to poor farming families of the area. In the subsequent years, i.e., in 1948 undergraduate course in Arts (BA), in 1949 intermediate course in Science, in 1956 undergraduate course in science (B.Sc.) and in 1972 undergraduate course in commerce (B.Com) were introduced. Intermediate as well as HS (10+2) courses were withdrawn from the college at a later stage as per policy decision of Government.

At present, the college runs under-graduate courses in six subjects (Physics, Chemistry, Mathematics, Botany, Zoology, Economics) in the Science stream, four subjects (English, Bengali, History, Political Science) the Arts stream, and one subject in the Commerce stream, at

both Honours and General levels except in Botany and Zoology in which Honours courses have not been started. The college plans to introduce few more subjects of general category as well as application oriented subjects of short duration suitable for students of rural background. The college has Environmental Science and Indian Legal System as compulsory subjects in the first year course.

In tune with the objectives, traditional courses offered by the college are meant to give the students a broad-based education. As an affiliated college of the University of Calcutta, the college has no freedom to design or revise the syllabi. The University revises and updates the syllabi periodically. All academic programmes of the college are on annual system. Honours teaching in four subjects have been introduced by the college during the last five years. ICT enabled teaching-learning methods and , vocational programmes have not yet been introduced by the college. The system of obtaining feedback from students, alumni and parents has been introduced by the college, which needs to be formalized.

CRITERION- II: TEACHING –LEARNING AND EVALUATION:

The college has a transparent admission procedure. Admission to the UG programmes offered by the college is on the basis of merit and University rules and as per Government policy of reservation of seats for SC/ST/OBC and, physically challenged candidates. The prospectus published by the college contains details of admission procedure, number of seats in each subject, fee structure, facilities available in the college, including names of faculty members with their academic qualifications and other rules and regulation. The Admission Committee comprised of teaching and non-teaching staff as well as student representatives supervise and control the whole process of admission. Admitted students have provision to switch over from a particular programme to another within one month from the date of admission, subject to availability of seats.

The ratio of male-female students is approximately 1:1. A large proportion of students (78%) opts for courses in Arts. Eighteen per cent of the students are in the science stream and the remaining 4 per cent are in the commerce stream.

The academic sub-committee, constituted by the college Governing Body, consisting of the HODs, Librarian, Students' Union General Secretary, Secretary of Alumni Association and the Principal of the college looks after all academic issues of the college. The college has its own

academic calendar published at the beginning of every academic year. The number of actual teaching days during the year 2005-06 was 166 as against projected 181 days.

Modular syllabi and lesson plans are made by the teachers. Departmental meetings are held to discuss academic matters including time bound course coverage. The Principal makes periodic verification of self-appraisal reports submitted by the teachers. The self-appraisal reports are also examined by an expert committee for placement/promotion of teachers through career advancement scheme. The Principal monitors work and attendance of the staff. The academic committee has tried to identify the causes of high (about 30 %) drop-out rate of students admitted in the last two years and has formulated some remedial measures to contain it.

The total number of sanctioned posts of teachers in the college is 32, but some sanctioned posts are lying vacant for last few years. At present, there are 28 teachers against 32 sanctioned posts. Recruitment of teachers for the permanent posts are made through College Service Commission of the Government of West Bengal and placement is approved by the Governing Body. For the smooth functioning of academic activities, the college authority has appointed 28 part-time teachers in consultation with the respective departments. The ratio of full time – part-time teacher is roughly 1:1 (30:28). The teacher- student ratio is approximately to 1:22.

Departmental lesson plans are communicated to the students at the beginning of the academic session. Remedial measures are taken to cover the syllabi, in case regular classes are hampered due to unavoidable circumstances. Academic matters are discussed in departmental meetings and in the meetings of teachers' council. Teaching is imparted mainly by 'chalk and talk' method. Some science department, namely, Chemistry, Zoology and Botany, use charts, models, CDs as additional tools of teaching. Audio-visual techniques have been introduced recently by the Department of English. Educational tours are organised every year by the department of History, Botany and Zoology. Collections made during the excursions are displayed by the departments. An archaeological gallery set up by the department of History contains some articles of historical and artistic relevance. Some teachers of the departments of History, Political Science, Physics and Chemistry have published text books as well as other subject related books. Introduction of wall magazine in the departments of History and Bengali has provided scope to the students to develop their creative talents.

Special awards are given to students with highest attendance in the past session. Computer courses in Commerce, Physics and Mathematics are taught by teachers having



adequate computer proficiency. It is also encouraging to note that majority of the teachers are computer literate.

Progress of the students are judged through class tests conducted by the departments and their performance is communicated to the parents. The College also conducts annual and test examinations. Limited knowledge in communicative English as well as lack of experience in managing time during examination are identified by the teachers as problems that call for attention.

CRITERION-III: RESEARCH, CONSULTANCY AND EXTENSION

The teachers are encouraged to pursue research and there is provision for study leave for doing Ph.D. or Post-Doctoral research. With 14 Ph.D. degree holders and 3 M. Phil degree holders in the faculty, there is good scope for a research culture. The department of Chemistry and Physics have four and two Ph.Ds, respectively. Faculty members of both the departments have published research papers in national and international journals. One faculty member in Chemistry worked abroad on a Post Doctoral fellowship. The faculty members are quite aware of the facilities offered by the UGC for carrying research work. In the last five years four research projects have been completed by the teachers of the department of History, Zoology, Bengali and Chemistry under the MRP scheme. Two teachers of the departments of History and Chemistry are engaged in another two projects under the same scheme of UGC. Two faculty members of the department of Chemistry and Botany have jointly submitted another project to the UGC for approval. Since there is a good research culture among the faculty members, holding of state or national level conference in the college will be helpful in creating an environment of research.

During the last five years, faculty members have published 4 research papers in International journals and 7 research papers in National journals apart from publishing 8 books. One teacher of the Department of Chemistry was awarded post-doctoral fellowship for an overseas research project.

There is no consultancy work by the college faculty. However, for the benefit of the locality, the college authority has arranged seminars on topics having socio-economic importance. The National Service Scheme (NSS) unit has been functioning in the college since 2003. It is instrumental in organizing extension activities. NSS unit has undertaken plantation of trees, anti-drug addiction drive, AIDS awareness programme, health check-up camps and malaria

prevention camps. The college authority makes it mandatory for all students to be volunteers for at least one academic session. Several programmes particularly on health related issues have been taken up by the NSS volunteers in the last 3 years. Teaching and non-teaching staff of the college extend their helping hand at the time of natural calamities.

CRITERION- IV: INFRASTRUCTURE AND LEARNING RESOURCES

The college campus covers an area of 2.61 acres with a built-up area of 1887.22 sq mts. The college buildings have partial boundary wall. The playground is only partially developed. During the last 60 years the college has expanded to some extent its infrastructural facilities. There are 17 class-rooms and another 3 are under construction. There are separate laboratories for honours and general students in the subjects having practicals, library space, common rooms for boys and girls, room for students' union, computer room, canteen, etc. At present there are 15 computers and 7 printers. As there is no auditorium, seminars and meetings are arranged in big class rooms. The college has marked a site for construction of women's hostel for which proposal has been submitted to the UGC. There is also no provision of hostel for boys and girls. Major share of the fund raised from the fee of students, contribution from staff members and alumni and local donations are utilized for maintenance and renovation of college infrastructure. For infrastructural expansion, the college mainly depends on the financial assistance of UGC and on MP's local area development fund.

The newly-built college library, with a carpet area of 1200 sq. ft., contains 18500 volumes. Some 20 periodicals and 5 journals are subscribed. The Library has a seating capacity for 40. There is no facility for photocopying. The library remains open on all working days. On an average, 7 faculty members and 62 students visit the college library in a day. Book bank facility is not available. During the last two years, 616 of books have been purchased of which 526 are text books. The library committee with Librarian as the convenor takes steps for purchasing of books. Important news paper clippings and clippings from other sources are displayed on the college notice board for the information of students. Aquaguard at two places help employees and students to get pure drinking water.

CRITERION – V: STUDENT SUPPORT AND PROGRESSION

Ramsaday College is a co-educational college. It admits students irrespective of caste, creed, religion and sex, subject to fulfillment of qualifying norms for admission. It follows the government policy of reservation of seats for admission. Out of 1,207 students (session 2005-06), 565 are boys and 642 are girls. Of the students, 107 belong to the Scheduled Caste category and only 1 student belongs to the Schedule Tribe category. During the last 3 academic sessions, enrolment of girl students was 50 % on the average. All the enrolled students are from the same State and predominantly from the area around the college.

The drop-out rate is rather high being approximately 30 per cent. However, success rate of students in the examinations during the last five years ranged from 92.5 to 95.5% in the honours courses. In the general courses, it ranged between 74 to 81 per cent. One hundred sixteen students obtained freeships and scholarships during the session 2005-06. Financial support to students are also given from Teachers' Council Fund in special cases. Last year, 40 students participated in inter-collegiate and 2 students participated in national level cultural events.

The Alumni Association formed in 1995 is yet to be registered. The college has an impressive alumni list which include Vice Chancellor, Director / Joint Director of National level organizations, scientists, doctors, minister, pilot, sports persons and University and college teachers. The academic committee of the college analyses the student feedback obtained particularly from the outgoing final year students regarding the faculty and other aspects of the college. On the basis of analysis of the students' feedback, the college authority has taken measures for the improvement of library, canteen, facilities of drinking water, office management, etc. The college has recently started Career Guidance Cell, Grievance Redressal Cell and Parents-Teacher Association. These need proper strengthening.

The college magazine is published annually for facilitating the students to exhibit their creative literary potentiality. Besides, wall magazines are also brought out periodically. The students are also provided with the scope of music and dance coaching. The NSS unit of the college is actively associated with the blood donation camps and other social activities in the surrounding villages.

CRITERION VI : ORGANIZATION AND MANAGEMENT

The college is managed by the Governing Body constituted in accordance with the Calcutta University statute. The GB has representatives of the State Government, affiliating University, teachers' council, non-teaching staff and Students Union. The GB takes policy decisions, undertakes development work, and oversees general control and administration of the college. The Principal of the college looks after the day-to-day administration of the college. A number of committees and sub-committees extend help and co-operation in running the administration smoothly. Departmental affairs are managed by the Heads of the Departments in consultation with departmental staff members. The overall control of administration rests on the Principal who is assisted by the head clerk.

Welfare schemes such as ad-hoc advance against salary, loan from employees' provident fund, group insurance scheme, free health checkup in the college campus, are available in the college for the benefit of the employees. The College authority keeps in touch with the State College Service Commission for filling up vacant posts. The unit cost of education including salary component is Rs. 10,226.83 and Rs. 1,361.62 excluding salary component.

The college authority is aware of the new trends in management such as the concept of team work, collective decision making, strategic planning, office automation, etc. and has started taking steps in the new direction. Audited accounts of the college have been finalized for the year 2004-05. The college follows proper budgeting and auditing procedures. For the safety of the college property, the authority has insured all the computers and fire extinguishers are installed at vital places. There is a practice of giving financial assistance to poor and disabled students.

CRITERION VII: HEALTHY PRACTICES

In the context of the working of this institution the following healthy practices have been observed by the peer team :

- The college tries to achieve its goals by imparting higher education to all eligible students.
- Teachers plan their lessons in advance taking into account the academic calendar and syllabus.

- The Principal verifies the self-appraisal reports submitted by the teachers as a part of academic audit.
- Transparency in admission process is maintained by the admission committee.
- Introduction of obtaining feed-back from graduating students, alumni, community and academic peers.
- Participation of teachers in seminars, workshops and academic conferences.
- Students' participation in NSS programmes as well as health care programmes on a large scale to inculcate civic responsibilities.
- The college tries to impart value education to the students through regular measures.
- The college tries to help economically weaker students by partially waiving tuition fees and by means of other donations like books, bicycles.

SECTION- III : OVERALL ANALYSIS:

Ramsaday college, popularly known as Amta College, situated in Amta in Howrah District, is a rural college. Over the years, the college has worked towards achieving its goals and objectives. The peer team appreciates :

- Committees at various levels to ensure transparency
- Involvement of teachers and employees in various programmes.
- Optimal use of infrastructure.
- Freedom to appoint teachers on ad-hoc basis
- Archaeological and folk art objects collected by the senior-most teacher of history from the surrounding area and displayed in the college
- A well laid-out garden maintained by the NSS unit
- Support extended by the teachers' council to the poorest of the poor students
- The practice of departmental library for the benefit of students
- Health check up for students, staff and poor community members in its health center.

- Effort to give scholarships and freeships to poor students.
- Rank in Mathematics and several first class in the University final examination
- Publication of college magazine and two wall magazine on regular basis
- Website of the college helps others to know the facilities and courses offered by the college.

In order to promote the college into a centre of excellence, the Peer Team suggests the following:


- During its sixty years of existence, the College has introduced only a limited number of degree programmes. It is time for the college now for giving a new orientation to the course structure so as to march ahead with the needs of the time. The proposed expansion may take note of the needs and aspirations of the people of the catchment area of the institution. Courses in Management, IT and agro-based aspects may be gradually introduced
- Some traditional departments, e.g., History, Commerce, Economics have the potential to bring out diversity into their academic programmes and they may be encouraged to introduce need-based 'add on' professional courses.
- There is an urgent need to introduce certificate course in Communicative English.
- Though 14 teachers have Ph.D. degree, publications in the last five years have been somewhat limited. Only a few teachers are actively publishing papers. Hence, the departments may be motivated to take up Major / Minor research projects funded by the UGC and other organisations for sustaining their interest in research.
- A Research Development Committee may be constituted for planning and overseeing research activity of the faculty.
- A Quality Assurance Cell may be started at the earliest.
- The use of the new teaching methods by the teachers may be encouraged. Use of audio-visual aids should be enlarged.

- Subjects like Geography, Sociology, Psychology, Microbiology, Computer Science and Mass Communication may be started in a phased manner
- Laboratory infrastructure improvement has to be given priority.
- UGC funding for short-term courses, remedial coaching, coaching for competitive examinations and instruments acquisition may be urgently explored.
- The Computer Centre may be expanded with Internet and LAN facilities and short-term courses may be designed for the students.
- More use of computers may be made in the library and the college office.
- The library should be expanded and enriched with new and latest publications.
- Computerization of library be undertaken on priority basis.
- The Alumni Association may be strengthened and registered.
- The grievance redressal mechanism may be strengthened to function as a semi-autonomous unit.
- The UGC and the Ministry of Youth Affairs may be approached for creating multi-gym facility and developing sports infrastructure.
- Advanced students should be encouraged to do better by giving them special coaching.
- A Parents-Teacher Association may be formed. This together with the Alumni Association can play an important role in the development of the college.
- A hostel for the girl students appears necessary.
- Introduction of women oriented programmes specific to the needs of the region, such as Home Science, Women Entrepreneurship and Rural Development and Management may be considered.
- The college should explore the possibilities of getting financial assistance from the welfare schemes of industries situated in the region.
- Construction of an auditorium with conference/seminar facilities is an urgent necessity.
- The college may prepare a vision plan for next five years to achieve its objective


The Peer Team place on record its appreciation of the initiative and dynamism shown by Principal, the Coordinator of the NAAC Steering Committees, Staff, Students, Parents and Alumni for NAAC accreditation and for the warm hospitality extended to the team during its visit to the college.

Name and Signatures of the Peer Team

Prof. A C Bhagabati :

A - C - Bhagabati 
27.02.2007

Prof. Jagadeesha :

 27.2.07

Prof. Mrigen Das :

Mrigen Das 27.2.07

I agree with the observations and recommendations made by the Peer Team in this Report.

Amta, Howrah District

West Bengal, 711401

Date. 27th February 2007




27.02.07

Dr. Anup kumar Sikdar

Principal,

Ramsaday College
Dr. Anup Kumar Sikdar
Principal,

RAMSADAY COLLEGE, AMTA
HOWRAH-711401

